|  |  |
| --- | --- |
| Regular Board Meeting | Haven Montessori School |
| **Date: May 21, 2018** | **621 W. Clay Ave.** |
| **Time: 4:00** | **Flagstaff, AZ 86001** |

**Draft Minutes**

1. **CALL TO ORDER AND ROLL CALL**

|  |  |  |  |
| --- | --- | --- | --- |
| X | Heather Nash |  | Angie Hodge |
| X | Michelle Thomas |  |  |
| X | Jennifer Ernst | X | Cristy Zeller |
|  |  |  |  |
|  |  |  |  |

\*\*Meeting began at 4:05 with quorum requirement met (2 of 3 members present)

|  |
| --- |
| **Others in Attendance** |
|  |

**2. Approval of Minutes from Regular Board Meeting of April 2018.** Michelle Thomas moved to accept minutes; Heather Nash seconded the motion. The motion passed unanimously.

**3. Review and Approval of April 2018 Financials.** Board members reviewed April 2018 financials. Michelle Thomas moved to approve April 2018 financials; Heather Nash seconded the motion. The motion passed unanimously.

**4**. **Report from Executive Director:** Executive Director and Assistant Director continuing to work on FY2019 budget next month so as to be prepared to begin contracting teachers for the next school year; ED offered reimbursement for benefits as offering insurance is not financially feasible at this time. Final budget contingent upon release of AZ State Budget, which typically is released in the late Spring. ED and AD have hired for the open teacher position and are very excited. ED reported a few teacher assistant positions are open, as well. Annual Trivia Night Fundraiser at the Aspen Room on May 5th was reported to be a success

**5. Report from Assistant Director:** Assistant Director reported AZ Merit and AIMS Science were administered successfully, and she is hoping for scores mid-summer. The 6th Grade Trip to Zion Ponderosa Ranch was successful.

**7. Upcoming Events:**.

**8. Call to the Public**

* 1. No requests from the public

**9. Adjournment:**

A motion to adjourn was made by Michelle Thomas and seconded by Heather Nash. Motion passed unanimously.

The meeting adjourned at 4:30 pm.

**Next scheduled Haven Montessori Governing Board meeting is Friday, June 22, 2018**

**at 12:00 pm.**