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| Regular Board Meeting Date: October 23, 2017 Time: 4:00 | Haven Montessori School 621 W. Clay Ave. Flagstaff, AZ 86001 |
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Draft Minutes

1. CALL TO ORDER AND ROLL CALL

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| X | Heather Nash | X | Angie Hodge |
| X | Michelle Thomas | | |
| X | Jennifer Ernst | X | Cristy Zeller |
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**Meeting began at 4:10 with quorum requirement met (3 members present)

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| Others in Attendance |
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2. **Approval of Minutes from Regular Board Meeting of September 2017.** Michelle Thomas moved to accept minutes; Heather Nash seconded the motion. The motion passed unanimously.
3. **Approval of Financials** will be accomplished next meeting due to technical difficulties with the new computers.
4. **Report from Executive Director:** Haven has a letter grade rating of A. The school kitchen remodel is almost completed. One student was lost due to moving. One student interested in enrolling. NAU service project is complete with multiple upcoming service projects.
5. **Report from Assistant Director:** Staffing is stable, enrollment is strong, and a new literacy plan submitted. Reach For Reading plan adopted as a supplement to Montessori method. Also, a diversity committee has been formed.
6. **Upcoming Events:** Bike-a-thon and the Halloween Service Project
7. **Call to the Public**
 - a. No requests from the public
8. **Adjournment:**
*A motion to adjourn was made by Michelle Thomas and seconded by Heather Nash.
Motion passed unanimously.*

The meeting adjourned at 4:40 pm.

Next scheduled Haven Montessori Governing Board meeting is November 20th, 2017 at 4:00 pm.