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| Regular Board Meeting Date: October 29, 2018 Time: 4:00 | Haven Montessori School 621 W. Clay Ave. Flagstaff, AZ 86001 |
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Draft Minutes

1. CALL TO ORDER AND ROLL CALL

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| X | Heather Nash | | Angie Hodge |
| X | Michelle Thomas | X | Erin Strout (via phone) |
| X | Jennifer Ernst | X | Cristy Zeller |

**Meeting began at 4:00 with quorum requirement met (3 of 4 members present)

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| Others in Attendance |
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2. **Approval of Minutes from Regular Board Meeting of September 2018.** Michelle Thomas moved to accept minutes; Heather Nash seconded the motion. The motion passed unanimously.
3. **Review and Approval of September 2018 Financials.** Board members reviewed September 2018 financials. Michelle Thomas moved to approve September 2018 financials; Heather Nash seconded the motion. The motion passed unanimously.
4. **Review and Adoption of new Special Education policies:** AD reported on updates to Haven Montessori Special Education policies. Michelle Thomas motioned to adopt revisions and additions to the Haven Montessori Charter School Special Education Policies. Heather Nash seconded the motion. The motion passed unanimously.
5. **Review and Adoption of new Haven Montessori Charter School Policies and Procedures:** ED presented new Policies and Procedures, including new policies, updates/changes of previous policies, including a new Recess policy as directed by a recently passed Arizona law. Michelle Thomas motioned to adopt revisions and additions to the Haven Montessori Charter School Policies and Procedures. Heather Nash seconded the motion. The motion passed unanimously.
6. **Report from Executive Director:** ED notified board of new corporate governing board bylaws for Children’s House, makeup of governing board. ED reported on staff changes beginning in January of 2019, status of open positions (2). ED discussed enrollment. ED mentioned monthly meeting of Flagstaff Charter School Directors.
7. **Report from Assistant Director:** AD reported on State Special Education visit for initiation of 5-year monitoring cycle. Discussed collection of data for State Charter Board.
8. **Upcoming Events:** Haven Harvest Sat 11/3 @ 10-2. Finishing up toothpaste/toothbrush

drive. Will begin food drive for Shelter for Thanksgiving, adoption of families for Christmas, collection of toiletries for the Shelter.

9. Call for Public Comment

- a. No comments from the public

10. Adjournment:

A motion to adjourn was made by Michelle Thomas and seconded by Heather Nash.
Motion passed unanimously.

The meeting adjourned at 4:45 pm.

**Next scheduled Haven Montessori Governing Board meeting is Monday December 10, 2018
@ 4:00pm.**