

Regular Board Meeting Date: September 18, 2017 Time: 4:00	Haven Montessori School 621 W. Clay Ave. Flagstaff, AZ 86001
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Draft Minutes

1. CALL TO ORDER AND ROLL CALL

X	Heather Nash		
X	Michelle Thomas		
X	Jennifer Ernst (ex officio)		
X	Cristy Zeller (ex officio)		

**Meeting began at 4:05 with quorum requirement met (2 members present)

Others in Attendance
Angie Hodge

2. Call to the Public

- a. No requests from the public

3. Approval of Minutes from Regular Board Meeting of June 2017. Heather Nash moved to accept minutes; Michelle Thomas seconded the motion. The motion passed unanimously.

4. Approval of Financials from June and July 2017. Heather Nash moved to accept the financials; Michelle Thomas seconded the motion. The motion passed unanimously.

5. Board membership

- a. Michelle Thomas motioned to approve Angie Hodge as a new board member. Heather Nash seconded the motion. The motion passed unanimously. Angie was welcome to the board and thanked for her willingness to serve.
- b. We will continue to seek qualified candidates to expand the board.

6. Report from Executive Director. There are still several openings in the lower elementary classroom that we are looking to fill. The kitchen remodel is almost complete. The school is fully staffed.

7. Report from Assistant Director: AZMerit Scores and Letter Grades will be released before our next meeting. Jen is doing a survey of our technology needs for the Spring AZMerit Science test which must be done online. Haven is looking into buying an enrollment software package to help with waiting lists, charter school lottery, and enrollment paperwork.

8. Upcoming Events: Classroom observations and conferences will be upcoming in October. Haven will continue service projects around the holidays. First up is a toothbrush and toothpaste drive for the Flagstaff Family Food Center and Flagstaff Shelter Services around Halloween.

10. Adjournment:

*A motion to adjourn was made by Heather Nash and seconded by Michelle Thomas_.
Motion passed unanimously.*

The meeting adjourned at 4:58pm.

Next scheduled Haven Montessori Governing Board meeting is October 23, 2017 at 4:00pm.