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| Regular Board Meeting | Haven Montessori School |
| **Date: April 13, 2020** | **621 W. Clay Ave.** |
| **Time: 4:00 pm** | **Flagstaff, AZ 86001** |

**Draft Minutes**

1. **CALL TO ORDER AND ROLL CALL**

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| X | Heather Nash | X | Angie Hodge |
| X | Michelle Thomas | X | Erin Strout |
| X | Jennifer Ernst | X | Cristy Zeller |
| X | Jen Brown | X | Bethany Wetzel |

\*\*Meeting began at 4:00 with quorum requirement met (8 of 8 members present via Zoom).

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| **Others in Attendance:** |

**2. Review and Approval of Minutes from Regular Board Meeting of January 2020.** Angie Hodge moved to accept January 2020 minutes; Heather Nash seconded the motion. The motion passed unanimously.

**3. Review and Approval of January 2020 Financials.** Board members reviewed January 2020 financials. Michelle Thomas moved to approve January 2020; Angie Hodge seconded the motion. The motion passed unanimously. February and March 2020 financials tabled until next meeting.

**4. Review and Approval of 2020/21 AY Calendar.** Board members reviewed 2020/21 AY Calendar. Michelle Thomas moved to approve 2020/21 AY Calendar; Erin Strout seconded the motion. The motion passed unanimously.

**5. Review and Approval of Distance Learning Plan, Paying Employees.** Board members reviewed Distance Learning Plan for the remainder of the AY 2019/20, including educational activities, staffing, testing waivers, special education services, internet/tech access, and plan for preschool tuition (prepaid and yet-to-be-paid), as well as plan to continue paying employees for the rest of the school year.

**6. Report from Executive Director:** ED updated board on possible tuition increase for next year, bathroom remodel, gift from local family, enrollment movement next year, questions about re-opening in the summer and/or possible recurrence of COVID-19 in the Fall, possibility of smaller class sizes, complications of hiring staff for summer and fall, and upcoming vacancies.

**7. Report from Assistant Director:** AD updated board on academic activities for the remainder of the schoolyear/distance learning and staff.

**8. Upcoming Events:** None schedule.

**9. Call for Public Comment** No comments from the public

**10. Adjournment:** A motion to adjourn was made by Michelle Thomas and seconded by Heather Nash. Motion passed unanimously.

The meeting adjourned at 4:34 pm.

Next scheduled Haven Montessori Governing Board meeting TBA.