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| Regular Board Meeting  | Haven Montessori School |
| **Date: March 4, 2019** | **621 W. Clay Ave.** |
| **Time: 4:05 pm** | **Flagstaff, AZ 86001** |

**Draft Minutes**

1. **CALL TO ORDER AND ROLL CALL**

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| X | Heather Nash | X | Angie Hodge (via phone) |
| X | Michelle Thomas |  | Erin Strout  |
| X | Jennifer Ernst | X | Cristy Zeller |
|  | Jen Brown | X | Bethany Wetzel |

\*\*Meeting began at 4:05 with quorum requirement met (6 of 8 members present). Meeting originally scheduled for Monday, February 25, 2019, but was rescheduled related to snow days.

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| **Others in Attendance**  |

**2. Review and Approval of Minutes from Regular Board Meeting of January 2019.** Michelle Thomas moved to accept January 2019 minutes; Angie Hodge seconded the motion. The motion passed unanimously.

**3. Review and Approval of January Financials.** Board members reviewed January 2019 financials. Michelle Thomas moved to approve January 2019 financials; Heather Nash seconded the motion. The motion passed unanimously.

**4. Review and Approval of 2019/20 Calendar**. Board members reviewed Academic Year 2019/20 calendar, which follows closely FUSD’s calendar. Michelle Thomas moved to approve 2019/20 calendar; Heather Nash seconded the motion. The motion passed unanimously.

**5. Review of FY20 Budget Projection.** Board members reviewed FY20 budget projections.

**6. Review and Approval of 2019/20 Tuition and Fee Schedule.** Board members reviewed 2019/20 Tuition and Fee Schedule, which includes changes in toddler room deposit system. Michelle Thomas moved to approve 2019/20 Tuition and Fee Schedule; Heather Nash seconded the motion. The motion passed unanimously.

**7. Report from Executive Director:** ED updated Board on staff changes beginning in May of 2019, status of open positions (1). ED discussed enrollment, which has been fairly stagnant. DHS site visit in February went well.

**8. Report from Assistant Director:** AD reported the school is prepping for AZ Merit testing, which will occur the 1st week of April. Classroom observations for next year’s Kindergarteners and their families are occurring this and next weeks.

**9. Upcoming Events:** Planning of Spring Fundraiser to fund bathroom remodels has begun.

**10. Call for Public Comment** No comments from the public

**11. Adjournment:** A motion to adjourn was made by Michelle Thomas and seconded by Heather Nash. Motion passed unanimously.

The meeting adjourned at 4:40 pm.

Next scheduled Haven Montessori Governing Board meeting TBA.