|  |  |
| --- | --- |
| Regular Board Meeting | Haven Montessori School |
| **Date: March 25, 2021** | **621 W. Clay Ave.** |
| **Time: 4:00 pm** | **Flagstaff, AZ 86001** |

**Draft Minutes**

1. **CALL TO ORDER AND ROLL CALL**

|  |  |  |  |
| --- | --- | --- | --- |
| X | Heather Nash |  | Angie Hodge |
| X | Michelle Thomas | X | Erin Strout |
| X | Jennifer Ernst | X | Cristy Zeller |
|  | Jen Brown | X | Bethany Wetzel |

\*\*Meeting began at 4:00 via Zoom with quorum requirement met (6 of 8 members present via Zoom).

|  |
| --- |
| **Others in Attendance:** |

**2. Call for Public Comment** No comments from the public.

**3. Review and Approval of Minutes from February 22, 2021 Regular Board Meeting.** Michelle Thomas moved to accept February 22, 2021 Regular Board Meeting minutes; Erin Strout seconded the motion. The motion passed unanimously.

**4. Review and Approval of February 2021 Financials.** Board members reviewed February 2021 and Charter Board “Intervention” status. ESSER-2 grant allows expense funds to assist with retention of high-quality staff. Michelle Thomas moved to approve February 2021 financials; Heather Nash seconded the motion. The motion passed unanimously.

5. **Review of E-RATE program**. Board reviewed Charter Resolution Authority Who Can Approve and Sign Legal Documents with Yavapai County. Michelle Thomas moved to approve Charter Resolution Authority Who Can Approve and Sign Legal Documents with Yavapai County; Erin Strout seconded the motion. The motion passed unanimously.

6. **Review and Approval 2021/22 School Calendar**. Board reviewed 2021/22 School Calendar. Michelle Thomas moved to approve the 2021/22 School Calendar; Heather Nash seconded the motion. The motion passed unanimously.

7. **Review and Approval 2021/22 Tuition and Fee Schedule**. Board reviewed 2021/22 Tuition and Fee Schedule. Michelle Thomas moved to approve 2021/22 Tuition and Fee Schedule; Erin Strout seconded the motion. The motion passed unanimously.

**8. COVID-19/Return to In-Person Learning Update.** ED and AD updated about in-person block learning system, which has been going fairly well. Discussed COVID testing and quarantine procedure for students and teachers; vaccination updates for staff.

**9. Update from AD and ED:** AD updated the Board on fire inspector mandated changes. AZ testing coming up. Staffing update: one teacher is leaving, already have one application, ED feels confident they will be able to fill the position. All other staff are returning. ED and AD commended the hard work and positive attitudes of all teachers and staff this year.

**10. Adjournment:** A motion to adjourn was made by Michelle Thomas and seconded Erin Strout. Motion passed unanimously.

**The meeting adjourned at 4:32 pm. Next meeting: 4/29/2021.**